

Dear Program Participant,

WELCOME to the United Work and Travel J-1 Summer Work/Travel Cultural Exchange Program! We are very proud to be your sponsor and we value your participation in our program. In this package you will find many important documents. It is imperative that you carefully read through all of the materials included to make sure there are no mistakes and that you understand them as they are written in English. If you find something that does not look correct please contact our office immediately.

When you arrive to the United States you will have many things on your mind such as: exhaustion, anticipation, travel, housing, American culture, new friends, and future responsibility. Please be certain that one of the first things you do upon arrival to the United States is report to your approved student housing and **CHECK IN FOR YOUR PROGRAM!** You must also complete your 30/60/90 day program check-in to maintain in good standing on the program.

****** Your health insurance and SEVIS will not be activated until we have received your program check in. You will not be able to apply for social security without successfully checking in for your program.

You can successfully check in by:

- ✓ Visiting www.myuwt.com and logging in to your student account
- ✓ Calling our main office, 410-581-7788 or toll free 1-866-IGO2USA (446 -2872), to speak directly with an associate. Check ins will not be accepted by voicemail or email.

Upon safe arrival to your approved student housing and successful check in for your program you must follow the arrival instructions to report to your host company employer listed on your DS 2019 Form to begin your cultural exchange. Failure to report to your host company without sponsor authorization will result in immediate dismissal of the program. United Work and Travel has a zero tolerance policy for participants who arrive to the United States and do not report to their approved host company.

United Work and Travel, a division of APEI, is available to you 24 hours per day, 7 days per week. **Please contact us with any issues or problems. We are your primary contact in the USA and our team is here to help you!**

Our standard business hours are Monday – Friday, 8am to 5pm (EST) and our extended business hours are Monday – Friday, 8 am – 10 pm from May 1st – September 8th. You can reach us during these hours by dialing our main line 410-581-7788 or toll free by dialing 1-866-IGO2USA (446 -2872). For emergencies outside of normal business hours you can dial the main line or the toll free line and press 9 to speak with the on-call representative. Remember, you can also contact us at any time through email, students@unitedworkandtravel.com, or visit you may visit us online at www.unitedworkandtravel.com.

Good Luck! We hope you embrace your experience and enjoy learning a new culture, meeting new friends, trying a new job, and establishing relationships and skills that will last a lifetime!

All the Best,
The Team at United Work and Travel